

RECRUITMENT AND ADMISSIONS TO THE DOCTORAL SCHOOL OF IPPT PAN

§1

1. Every candidate who has completed courses of higher education and holds an MSc, an MSc Eng. or another equivalent degree or a candidate referred to in art. 186 section 2 of the Act (pursuant to art. 200 section 1 of the Act) may apply for admission to the Doctoral School of IPPT PAN.

2. Enrolment at the Doctoral School of IPPT PAN is open to Polish citizens, citizens of other European Union Member States and the EEA states and to the citizens of other countries, according to the rules set out in other regulations.

§2

1. Admission to the Doctoral School of IPPT PAN is granted to the candidates who successfully completed the recruitment process, which involves a competition. The competition is designed to check whether the candidate demonstrates the required competence and interest in academic work, is well prepared for the study of the chosen discipline and has a command of the foreign language necessary for the chosen speciality. Recruitment of the candidates for the Doctoral School of IPPT PAN is carried out by the Recruitment Committee appointed by the Director of IPPT PAN.

2. Competition results are open and public. IPPT PAN ensures transparency of results by publishing the name of the candidate and information: 'admitted' or 'not admitted' on the IPPT PAN website and on the notice board in the IPPT PAN.

§3

Detailed information about recruitment requirements and the date of recruitment is openly published, especially on the IPPT PAN website.

§4

1. Candidates applying for admission to the Doctoral School of IPPT PAN who meet the requirements set out in §1, should submit the following documents to the Office of the Doctoral School of IPPT PAN:

- 1) application to the Director of IPPT PAN, specifying the field of research and the name of the proposed supervisor or supervisors or names of the proposed supervisor and the subsidiary supervisor, who should give their approval on the application form,
- 2) personal data form, as required by the Institute, and 3 photos,
- 3) information about study programmes and (scientific, teaching, professional) work completed by the candidate, in the form required by the Institute,
- 4) Curriculum Vitae,
- 5) transcript of a diploma of higher education (vocational college or equivalent courses of study) or other documents, pursuant to art. 186 section 2 of the Act.

§5

1. In order to be admitted to the Doctoral School of IPPT PAN, candidates must pass the following exams:

- a) written exam in mathematics,
- b) written exam in the main subject, corresponding to the discipline in which the candidate plans to carry out research,
- c) written exam in English (which involves accurate and exact translation of a popular science text from Polish to English).

2. In justified cases and with approval from the Recruitment Committee and the Director of the Doctoral School of IPPT PAN, the candidate may additionally take an oral exam in the form of an

interview, which is supposed to check candidate's other qualifications necessary to realize the subject of the PhD programme. This form of recruitment may be offered to the candidates who will run scientific and research projects.

3. In justified cases and with approval from the Recruitment Committee and the Director of the Doctoral School of IPPT PAN, exams mentioned in sections 1-2 may be held using multimedia techniques. This applies in particular to disabled candidates or to those who are abroad on the day of exam.

§6

Each candidate is fully informed about their exam results.

§7

Candidates have access to sample exam papers used at the Doctoral School of IPPT PAN in previous years.

§8

Candidates are admitted to the Doctoral School of IPPT PAN by virtue of a decision taken by the Director of the Doctoral School of IPPT PAN on the basis of the documentation submitted by the Recruitment Committee.

§9

1. Candidates are admitted to the Doctoral School of IPPT PAN upon registration on the list of PhD Students.

2. Admission to the Doctoral School of IPPT PAN is refused through administrative decision. The decision is issued by the Director of IPPT PAN and may be appealed against within 14 days of receipt by the candidate submitting a formal request for reconsideration of the decision to the Director of IPPT PAN.

Warsaw, 28 March 2019