



**Announcement of a call for proposals at the Institute of the Fundamental  
Technological Research of the Polish Academy of Sciences (IPPT PAN) under  
the Erasmus+ programme  
of 20 December 2025.**

With regard to the funding granted to IPPT PAN from the budget of the European Union's Erasmus+ programme under agreement no. 2024-1-PL01-KA131-HED-000226280 under agreement no. 2025-1-PL01-KA131-HED-000344197

The Erasmus+ programme committees at the Institute of Applied Physics of the Polish Academy of Sciences announce a call for applications for funding for trips to foreign universities or other institutions providing higher education and training and other institutions declared as eligible in the programme financed on the basis of the above-mentioned agreements..

- 1) Recruitment is ongoing until the funding allocated to IPPT PAN for trips is exhausted.
- 2) The planned number of trips under the Erasmus+ programme budget available to IPPT PAN, to be completed by 30 June 2026, is:
  - at least 11 staff trips for training purposesand to be completed by 30 June:
  - at least 26 staff mobility for training purposes,
  - at least 8 mobility for doctoral students for traineeships.
- 3) Eligible persons are: employees of the IPPT PAN administration, academic staff and doctoral students who have completed their first year of study. Loss of employee status or loss of doctoral student status after being selected for the trip by the Commission will result in the cancellation of the decision to award funds and consent to the trip. The first person on the reserve list shall replace the person who resigns or loses the right to travel.
- 4) Within the budget allocated to the Institute, trips to the programme countries are possible, which are:

EU Member States: Austria, Belgium, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Spain, Netherlands, Ireland, Lithuania, Luxembourg, Latvia, Malta, Germany, Portugal, Romania, Slovakia, Slovenia, Sweden, Hungary, Italy and the following non-EU countries: Iceland, Liechtenstein, North Macedonia, Norway, Serbia and Turkey.

Staff members may only travel for training purposes to universities that hold an **Erasmus Charter for Higher Education** valid for at least the academic year in which the IPPT PAN employee's stay is planned.

Staff members may also travel abroad for training purposes to companies located in countries eligible to participate in the Erasmus+ programme. Training may not be carried out at a European Union institution, an organisation managing European Union programmes, or a Polish diplomatic mission.

- 5) The length of stay permitted under the Erasmus+ programme (stay at the host institution, excluding travel time) is:
  - a. from 2 days to 2 months in the case of staff trips for training,



- b. from 5 to 30 days for doctoral students going on short-term placements,
- c. 2 to 6 months for doctoral students going on long-term placements.

Due to the budget allocated to the Institute in 2024 and 2025 for trips, the recommended length of a subsidised trip is: 2 to 5 days for staff training and 2 months for long-term internships. There is no limit on short-term internships.

The planned trip must be completed and settled no later than 30 June 2026, in the case of the implementation of agreement no 2024-1-PL01-KA131-HED-000226280 or until 30 June 2027 in the case of contract performance 2025-1-PL01-KA131-HED-000344197.

An employee of the Institute of Physics, Polish Academy of Sciences may apply for and undertake no more than one trip within the pool of funds allocated to the Institute under a single agreement.

The Commission reserves the right to:

- granting, in agreement with the applicant, funding for a period shorter than that requested, with a view to maximising the effective use of funds across the Institute as a whole;

- deciding to award funding to an application on the ranking list within a given pool of evaluated applications lower than an application exceeding the recommended length of stay and the amount of funds available to the Institute from the allocated budget, provided that the Institute has sufficient funds at its disposal to subsidise the shorter of the planned trips and that this measure is effective.

- 6) The criteria for evaluating applications for travel grants are specified in the Erasmus+ Programme Regulations at the Institute of Applied Physics of the Polish Academy of Sciences.
- 7) Required documents: Each person applying for travel funding shall submit to the Erasmus+ programme coordinator the documents specified in point 7 of the Regulations.
- 8) The application form for the trip is attached as Appendix to the Announcement.
- 9) The Commission shall decide on eligibility for the trip and its funding within 10 working days of the submission of the application.

10) **Amount and rules** of funding from the programme by the IPPT PAN:

Persons qualified for the trip are entitled to a **lump sum for travel expenses** and a **scholarship**.

The amount of the Erasmus+ scholarship is in line with the amounts specified in the Erasmus+ electronic system and the rates specified in the programme for the group of countries to which the foreign host institution belongs, for each day of mobility certified by the foreign host institution.

**Scholarship amount for academic and administrative staff:**



kraje / countries	stawka dzienna / daily allowance
Grupa 1: Austria, Belgia, Dania, Finlandia, Francja, Irlandia, Islandia, Liechtenstein, Luksemburg, Niderlandy, Niemcy, Norwegia, Szwecja, Włochy oraz kraje niestowarzyszone z programem z regionu 13 i 14 (Andora, Monako, San Marino, Watykan, Szwajcaria, Wielka Brytania, Wyspy Owcze) <i>Group 1: Austria, Belgium, Denmark, Finland, France, Ireland, Iceland, Liechtenstein, Luxembourg, Netherlands, Germany, Norway, Sweden, Italy and countries not associated with the programme in regions 13 and 14 (Andorra, Monaco, San Marino, Vatican, Switzerland, United Kingdom, Faroe Islands).</i>	190 EUR
Grupa 2: Cypr, Czechy, Estonia, Grecja, Hiszpania, Łotwa, Malta, Portugalia, Słowacja, Słowenia <i>Group 2: Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia</i>	170 EUR
Grupa 3: Bułgaria, Chorwacja, Litwa, Macedonia Północna, Polska, Rumunia, Serbia, Turcja, Węgry <i>Group 3: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey, Hungary</i>	148 EUR

Region 13: Andora, Monaco, San Marino, Vatican City

Region 14: Switzerland, United Kingdom, Faroe Islands

**Scholarship amount for doctoral students (short-term internships):**

kraje / countries	stawka dzienna / daily allowance
Grupa 1: Austria, Belgia, Dania, Finlandia, Francja, Irlandia, Islandia, Liechtenstein, Luksemburg, Niderlandy, Niemcy, Norwegia, Szwecja, Włochy oraz kraje niestowarzyszone z programem z regionu 13 i 14 (Andora, Monako, San Marino, Watykan, Szwajcaria, Wielka Brytania, Wyspy Owcze) <i>Group 1: Austria, Belgium, Denmark, Finland, France, Ireland, Iceland, Liechtenstein, Luxembourg, Netherlands, Germany, Norway, Sweden, Italy and countries not associated with the programme in regions 13 and 14 (Andorra, Monaco, San Marino, Vatican, Switzerland, United Kingdom, Faroe Islands).</i>	79 EUR (5-14 dni/days)
Grupa 2: Cypr, Czechy, Estonia, Grecja, Hiszpania, Łotwa, Malta, Portugalia, Słowacja, Słowenia <i>Group 2: Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia</i>	56 EUR (15-30 dni/days)
Grupa 3: Bułgaria, Chorwacja, Litwa, Macedonia Północna, Polska, Rumunia, Serbia, Turcja, Węgry <i>Group 3: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey, Hungary</i>	

**Scholarship amount for doctoral students (long-term internships):**

kraje / countries	stawka miesięczna / monthly allowance
Grupa 1: Austria, Belgia, Dania, Finlandia, Francja, Irlandia, Islandia, Liechtenstein, Luksemburg, Niderlandy, Niemcy, Norwegia, Szwecja, Włochy oraz kraje niestowarzyszone z programem z regionu 13 i 14 (Andora, Monako, San Marino, Watykan, Szwajcaria, Wielka Brytania, Wyspy Owcze) <i>Group 1: Austria, Belgium, Denmark, Finland, France, Ireland, Iceland, Liechtenstein, Luxembourg, Netherlands, Germany, Norway, Sweden, Italy and countries not associated with the programme in regions 13 and 14 (Andorra, Monaco, San Marino, Vatican, Switzerland, United Kingdom, Faroe Islands).</i>	820 EUR
Grupa 2: Cypr, Czechy, Estonia, Grecja, Hiszpania, Łotwa, Malta, Portugalia, Słowacja, Słowenia <i>Group 2: Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia</i>	820 EUR
Grupa 3: Bułgaria, Chorwacja, Litwa, Macedonia Północna, Polska, Rumunia, Serbia, Turcja, Węgry <i>Group 3: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey, Hungary</i>	750 EUR

Additionally, persons with fewer opportunities will receive EUR 250 per month.

A lump sum for travel expenses is payable to an employee who is eligible for travel in accordance with the rates calculated on the basis of the distance calculator developed by the European Commission and made available in the Erasmus+ programme, [http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm), as presented in the table below.



odległość / distance (km)	<i>green travel</i> *	podróż standardowa / <i>standard travel</i>
	ryczałt na uczestnika / flat rate per participant	ryczałt na uczestnika / flat rate per participant
10-99	56 EUR	28 EUR
100-499	285 EUR	211 EUR
500-1999	417 EUR	309 EUR
2000-2999	535 EUR	395 EUR
3000-3999	785 EUR	580 EUR
4000-7999	1188 EUR	1188 EUR
8000+	1735 EUR	1735 EUR

\* podróż niskoemisyjnymi środkami transportu  
\* travel with sustainable means of transport

The organisation of the trip is the responsibility of the departing staff member/doctoral student.

Employees/doctoral students purchasing tickets with funding from the Erasmus+ programme are advised to make their purchases through the company with which the IPPT PAN has a contract for the purchase of tickets for business travel.

This announcement replaces the Announcement of the call for proposals at the Institute of Applied Computer Science of the Polish Academy of Sciences (IPPT PAN) under the Erasmus+ programme dated 25 April 2025.

If you have any questions or concerns, please contact the programme coordinator:  
[erasmus@ippt.pan.pl](mailto:erasmus@ippt.pan.pl)

Erasmus+ Coordinator:

/-/ Magdalena Chomicka

Attachments to the announcement:

- 1) Application form
- 2) Regulations for Mobility under the Erasmus+ Programme at the IPPT PAN for the years 2025-2027
- 3) Ordinance concerning the appointment of the Commissions



### ***Rules for the protection of individuals with regard to the processing of personal data (GDPR)***

*In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), we hereby inform you that:*

- 1. The controller of your personal data is IPPT PAN, represented by its Director.*
- 2. The Data Protection Officer at IPPT PAN can be contacted at: [iod@ippt.pan.pl](mailto:iod@ippt.pan.pl) (scope: correct processing of personal data).*
- 3. The personal data of applicants and participants in the Erasmus+ programme at IPPT PAN will be processed for the purpose and to the extent necessary for participation in the programme.*
- 4. Personal data will be processed on the basis of the consent of the person whose data is to be processed. The data of applicants who qualify for the trip will be processed on the basis of an agreement between IPPT PAN and the Foundation for the Development of the Education System, which is the National Agency for the Erasmus+ Programme, and Regulation (EU) No 1288/2013 of the European Parliament and of the Council of 11 December 2013 establishing 'Erasmus+': the Union programme for education, training, youth and sport and repealing Decisions No 1755/2006/EC and No 1049/2006/EC. 2013 of 11 December 2013 establishing 'Erasmus+': the Union programme for education, training, youth and sport and repealing Decisions No 1719/2006/EC, No 1720/2006/EC and No 1298/2008/EC.*
- 5. The recipients of specific personal data are entities authorised to do so by law, the Foundation for the Development of the Education System as the operator of the Erasmus+ programme, and the relevant foreign host institution.*
- 6. Applicants and participants in the Erasmus+ programme have the right to access their personal data and the right to rectify it, restrict its processing, and withdraw their consent at any time. The statement of withdrawal of consent should be sent to: [erasmus@ippt.pan.pl](mailto:erasmus@ippt.pan.pl) The person referred to in the first sentence has the right to lodge a complaint with the President of the Personal Data Protection Office if they find or suspect that the processing of their personal data violates the provisions of the GDPR.*